



## Annual General Meeting (AGM) 2022

### MINUTES

The Annual General Meeting of SA Police Legacy Inc. was held in the boardroom of SA Police Legacy, 286 Gilbert St, Adelaide and commenced at 4:36pm on Monday 17<sup>th</sup> October 2022.

#### 1. Opening of Meeting

Jodi-Lee opened the meeting and welcomed all attendees and acknowledged the apologies. Attendees physically present signed the attendance register.

#### 2. Attended:

Ms Jodi-Lee Black (CHAIR)  
Mr Mark Willing  
Mr Matthew Nairn  
Mrs Kellie Hall  
Mr Costa Anastasiou  
Mr Glenn Thomson  
Mr Tom Nyenhuis  
Mr Julian Snowden  
Mr Mark Weaver  
Mr Peter Shanahan  
Mr Charlie Rumbelow  
Ms Briony Schadegg [via video link](#)

Mrs Karen Cucchiarelli (Company Secretary/Manager)  
Mrs Terella Rosen (Liaison Officer – Legatees)

**Attended:** Members are welcome and will be noted on the sign-in sheet.

**Apology:** Mr Peter Graham

#### 3. Remembering members

SA Police Legacy have been made aware of 44 member deaths during the Jul21-Jun22. Their names were read out by Jodi-Lee Black, followed by a one-minute silence.

[See Appendix A.](#)

#### 4. Confirmation of Minutes from previous AGM held 18<sup>th</sup> October 2021

**Motion:** That the minutes from the AGM held on 18<sup>th</sup> October 2021 are a true and accurate reflection of the meeting held.

**MOVED:** G. Thomson / T. Nyenhuis, all in favour.

#### 5. REPORTS

##### 5.1 Presidents Report.



The President's Report will be discussed at the meeting.

[See Appendix B.](#)

**Motion:** That the President's Report be accepted

MOVED: M. Nairn / G. Thomson

## 5.2 **Treasurers Report.**

The Financial Statement, received from auditors from Accru Harris Orchard, will be presented at the meeting by Manager, Karen Cucchiarelli.

[See Appendix C.](#)

**Motion:** That the Treasurer's Report be accepted

MOVED: T. Nyenhuis / M. Weaver

## 5.3 **Appointment of Auditors**

Recommendation that next year's audit remain with the current Auditor, Accru Harris Orchard.

**Motion:** That Accru Harris Orchard be appointed as Auditors for FY2023

MOVED: M. Willing / K. Hall

## 5.4 **Appointment of Life Members**

Ms Jodi-Lee Black and Mr Glenn Thomson have been nominated for Honorary Life Memberships

**Motion:** That Ms Jodi-Lee Black be appointed with Honorary Life Membership

MOVED: G. Thomson / T. Nyenhuis

**Motion:** That Mr Glenn Thomson be appointed with Honorary Life Membership

MOVED: M. Nairn / K. Hall

## 5.5 **Liaison Officers' Report**

Liaison Officers' Report will be presented by Terella Rosen, Liaison Officer (Legatees)

[See Appendix D](#)

**Motion:** That the Liaison Officers' Report be accepted

MOVED: G. Thomson / K. Hall

## 6. **Elections**

Four (4) elected board member roles are vacant. Seven (7) nominations were received. The Manager will announce the election results.

[See Appendix E](#)



## 7. Other Business

### **Special Resolution 7.1 Amendment to Rules – 15 Composition of the Board**

To consider and, if thought fit, pass the following resolution as a special resolution:

‘That the Rules of SA Police Legacy Inc be, and the same are hereby, amended, with effect immediately after the end of the 2022 AGM of SA Police Legacy Inc, as follows:

Wording is proposed to change from:

15.3 The office bearers of the Association shall be the President and the Vice-President who shall be elected by the Board in accordance with rule 18.7 provided that such office bearers shall at the time of such election be Police Officers.

To:

15.3 The office bearers of the Association shall be the President and the Vice-President who shall be elected by the Board in accordance with rule 18.7 ~~provided that such office bearers shall at the time of such election be Police Officers.~~

For clarity, rule 18.7 is referring to the fact that office bearers are elected, by the board, at the board meeting immediately following an AGM.

**Motion:** That Special Resolution 7.1 be accepted with effect immediately after the end of this AGM of SA Police Legacy Inc.

**MOVED:** G. Thomson / T. Nyenhuis

### **Appointment of independent Board Director**

The board has executed discretionary powers to appoint an independent board director.

**Motion:** The board appoints Mr Peter Shanahan as board director in the discretionary position as referenced in rule 15.1.5

**MOVED:** M. Nairn / T. Nyenhuis

## 8. Close.

Jodi-Lee thanked everyone for attending and closed the meeting at 5:10pm.



## APPENDIX A

### Members who have passed away 01 Jul 21-30 Jun 22

#### **4 SERVING MEMBERS**

Russell Peter Nash – 24/12/2021

Stephen James Anderson – 18/01/2022

Benjamin Edward Warren – 27/02/2022

Michael James Houston - 7/4/2022

#### **40 RETIRED MEMBERS**

Ian Desmond Humby – 06/07/2021

William Geoffrey Lonie – 09/07/2021

Dean Trickett – 23/07/2021

Richard Laurance Cook – 29/07/2021

Eric Desmond Hill – 31/07/2021

Mark Andre Roberts – 02/08/2021

Mark Thomas Hollowell – 14/08/2021

Ronald Albert Thomas – 20/08/2021

Barry David England – 22/08/2021

Lindsay Clyde Yeo – 27/08/2021

Alan Leslie Smart – 02/10/2021

Raymond Murfitt – 19/10/2021

Ernest Aston – 19/10/2021

Kenneth Lawrence Thorsen – 22/10/2021

Robert Wilfred Hamdorf – 19/11/2021

Thomas Benjamin White – 22/11/2021

Joyce Richardson – 24/12/2021

Alfred James Maslin – 26/12/2021



Timothy Ronald Lyons – 15/01/2022

Peter Cameron – 15/01/2022

Philip John Crowle – 30/01/2022

Raymond Wilson Feltus – 01/02/2022

Graham John Bartlett – 09/02/2022

Leslie Wayne Durbridge – 19/02/2022

Philip John Tait – 22/02/2022

Nicholas James Fitzpatrick – 02/03/2022

William Donald Maddern – 03/03/2022

David John Leech – 26/03/2022

Mostyn Wayne Geue – 30/03/2022

Barry John De Dear – 30/03/2022

Alan Graham Webber – 04/04/2022

Brenton Jones – 04/04/2022

Graham Dean Gunn – 05/04/2022

Graham Andrew Sandland-Dow – 15/05/2022

Michael John Edwin Standing – 16/05/2022

Robert Edward Kent – 19/05/2022

Shane McGeough – 30/05/2022

Desmond Brett Spurway – 03/06/2022

Thomas Charles Ferguson – 23/06/2022

Leslie Brian Thomas – 27/06/2022



## APPENDIX B

### President's Report 2022

It has been an honour and privilege to be the President of SA Police Legacy during the past year and it is with great pride that I present the 2022 Presidents Report. The Board and the Management Team of SA Police Legacy continue to focus on the values of SA Police Legacy – Care, Respect, Compassion and Integrity.

Despite the ongoing challenges of COVID-19, the dedicated team of our Manager Karen Cucchiarelli, Terella Rosen, Bernadette Sahb and Nadine Waring continue to welcome new Legatees with open hearts and I would like to acknowledge and applaud them for their fantastic work and commitment. Their work in supporting police families is a testament to their passion, leadership and devotion.

City and regional lunches, the wall to wall breakfast, quiz nights or a Mega Fast Track event for our young legatees remind us of the important role SA Police Legacy play in bringing families together. I am reminded of the unique opportunity such events provide in allowing police families to share their stories and be united in their circumstances and experiences.

The very good financial health of SA Police Legacy would not be possible without the active support of the Commissioner of Police Grant Sevens and dedicated financial contributions from our membership, sponsors and supporters.

We continue to benefit from sound business planning through the timely implementation of our strategic plan. Evidence of our ongoing strategic work and growth is highlighted in many areas including the implementation of new data management processes, employment of a dedicated event assistant, implementation of a marketing / communication strategy and the continued focus in providing financial support to police families.

In August 2022 SA Police Legacy hosted the National Legacy Conference. It was an honour to welcome and host police legacy representatives from throughout Australia. I wish to acknowledge the leadership of Karen Cucchiarelli and the Legacy Team in managing such a successful event.

The second Triple O Charity Ball planned for the Adelaide Oval in November further emphasises the focus of the board and the SA Police Legacy Team in not only developing but also maintaining new partnerships and vital revenue streams.

In June I accompanied a team of nine police officers / legatees on a six-day trek on the Heysen trail in the Flinders Ranges. We enjoyed sunny days, the beauty of the bush and most importantly the mateship and close teamwork of the whole group. This event reinforces the focus of SA Police Legacy in providing exciting and rewarding personal development opportunities for our members.



In September SA Police Legacy moved into new office premises in Gilbert Street, Adelaide. The new office will provide much needed space to ensure we continue to provide excellent services to police families now and into the future.

Such an outcome did not come without its challenges and I sincerely thank members of the office sub-committee for their dedication, patience and long term commitment.

I thank retiring board member Sam Brain for her support, passion and dedication she has shown during her time on the Board. I know Sam will continue to actively support SA Police Legacy. Thank you to Glenn Thomson, Peter Graham, Tom Nyenhuis, Kellie Hall, Matt Nairn and Julian Snowden for their dedication and commitment, particularly in relation to those who have performed vital sub-committee work. A big thankyou to Vice President Jodi-Lee Black for her guidance, support and passion and Police Credit Union board member Costa Anastasiou for his financial expertise, advice and support. The work of SA Police Legacy could not be possible without your time and effort – given freely and unconditionally. Thankyou.

The positive impact of our work could not be possible without the support of our sponsors and volunteers in particular the Police Credit Union, the Police Association of South Australia, Police Health, Wall to Wall, and the Commissioner of Police on behalf of SAPOL. We thank you for championing and supporting the SA Police Legacy cause.

The SA Police Legacy Manager Karen Cucchiarelli plays a vital role in managing the day to operational aspects of the organisation. I thank her for her strong support, passion, commitment and leadership.

I am very confident the next 12 months will be an exciting period as we look forward to a full calendar of events and the delivery of new initiatives and activities as outlined in our strategic priorities.

On a personal note this will be my last Presidents Report. I have been honoured and humbled to hold the position of President since 2009. I continue to be totally passionate about SA Police Legacy and its role in supporting police families and thank everyone for supporting me, the board and the Legacy Team in such a truly noble cause.

Thankyou

Mark Willing

President 2009 - 2022

SA Police Legacy

October 2022



## APPENDIX C

### Treasurer's Report, by Karen Cucchiarelli

It has been a big year for our business with the purchase of 286 Gilbert St and the sale of 50/81 Carrington St providing a larger physical footprint for our staff, members and legatees. The operations team has also grown to four staff with the team enthusiastically welcoming Nadine to support our event and administration work.

Financially, SA Police Legacy remains in a sound position with the year ending with total equity of \$2mil. The operational budget didn't fair so well with the P&L recording a loss of \$93,945 for the financial year, the largest loss for some time, possibly of all time. The biggest impact on the P&L was the increase of over \$30,000 in financial grants paid, with our Member Health Grant alone paying out \$15,527 more than last year, a record annual payment since it started in 2014. Positively this shows that more serving members are becoming aware of the support available to them. We also gained seven new Young Legatees this year, a number much higher than previous, which also relates to the increase in financial grants paid. Other impacts that drove expenses up this year was the Heysen Trek and the costs of owning two buildings for over half of the year (double insurance, rates etc) and of course increased staffing costs.

From an income perspective the success of the Triple O Charity Ball was outstanding with \$27k landing in our account and the quiz nights and Wall to Wall event still being extremely viable fundraisers. The online shop is still a strong source of income with bear/dog sales returning to pre-COVID levels, partly thanks to our new Speed Cop bear that was introduced.

The team remain committed to supporting our growing number of members, legatees and young legatees and whilst delivering on our services comes with a cost, the testimonials received recently highlight that the grants are needed, appreciated and sometimes relied upon.

The primary focus for next year is campaigning our value proposition to members with a call to action to increase individual donations from \$2.50 per fortnight to a minimum of \$5.00 per fortnight. Additionally, a focus on building new sponsorship partnerships with corporate donors is imperative to our financial success. Being able to shift the donations and income is the difference between profit and loss and being able to achieve year on year profit means we can create new services and increase our support to a growing cohort.

Whilst this is a financial report I would like to add, from a personal level, that none of this could have been achieved without the commitment of the team. Sometimes workloads feel insurmountable however the team always bands together and supports each other beyond usual job descriptions. I am truly lucky to work with such a great team and I know I speak on behalf of them all when I say thank you to the board for your belief, trust and investment in us.

(Financial statement attached to Minutes).





## APPENDIX D

### Liaison Officer Annual Report – 2021/2022 Financial Year

This financial year saw Liaison Officers Terella Rosen and Bernadette Sahb continue to provide quality support to police legatees, young police legatees and members. Direct contact with members has fostered the promotion of SA Police Legacy at SAPOL locations around the state. This has resulted in increased brand exposure and interaction with our members. Police legatee events have been well attended and despite the ongoing challenges associated with COVID-19, police legatees and young police legatees have been provided with a positive and personal experience where they feel supported, cared for, connected to others and an integral part of the police family.

A snapshot of the 2021/22 financial year is as follows:

- 26 new police legatees
- 16 police legatees passed away
- Personal, social and/or financial support offered to over 350 police legatees
- Financial and social support offered to 34 young legatees aged 5 to 21, in addition to offering social support to 7 AFP young legatees and their family and 2 NT young legatees and their families
- 1 new AFP family and 1 new NT family joined us receiving social support.
- 7 new young legatees joined us receiving social and financial support.
- 4 young legatees support ended when they turned 22.

#### Police legatee events

| Date     | Event / Venue  | Legatees attended |
|----------|--|-------------------|
| 20.8.21  | Lunchtime concert at Elder Hall and afternoon tea  | 18                |
| 29.9.22  | NPRD service and lunch at Largs Pier   | 25                |
| 15.10.21 | Historic tour and lunch at Carrick Hill  | 9                 |
| 27.10.21 | Regional lunch at Bridgeport Hotel Murray Bridge   | 7                 |
| 5.12.21  | Annual Christmas lunch at the Police Club  | 60                |
| 24.3.22  | Morning tea at Green Valley Strawberries Cafe and Easter shopping at Melba's Chocolate Factory | 28                |
| 26.6.22  | Midyear lunch at Caledonian Hotel  | 54                |



### Young police legatee events

| Date    | Event / Venue                                      | Legatees/partners attended | Young Legatees attended |
|---------|--|----------------------------|-------------------------|
| 18.7.21 | Police Barracks visit with Dog Ops and Mounted Ops | 5                          | 5                       |
| 5/11/21 | Christmas Party at Latitude                        | 8                          | 10                      |
| 6/3/21  | Morialta Conservation Park visit                   | 4                          | 5                       |

### Police legatee travel

| Date       | Travel location                                       | Legatees attended |
|------------|---|-------------------|
| 12-16.7.21 | Flinders Ranges tour                                  | 11                |
| 14-16.9.21 | Wall to Wall road trip to Whyalla and Yorke Peninsula | 2                 |
| 11-14.4.22 | Kangaroo Island tour                                  | 20                |

### Police legatee overview

- 16 face-to-face visits (face to face visits were reduced in 2022 due to COVID-19 escalation).
- Multiple communication touch points for each legatee, including an introductory letter, invitations, newsletters, birthday cards and/or flowers, phone calls, emails, personal notes, visits, and cards on the first and tenth anniversaries of their bereavement.
- 8 flower arrangements sent to police legatees turning 90, 95 or 100.
- Regional areas of Victor Harbor, Murray Bridge and Yorke Peninsula were visited with a total of 12 non-metropolitan police legatees attending lunches.
- The biennial survey was conducted with 117 police legatees giving valuable feedback. A report with recommendations and actions is being prepared for the board.

### Young police legatee overview

- Email, phone and face-to-face contact with young legatee families.
- Education grant utilised by all young legatees.
- Safe driving grant provided for young legatees for driving lessons.
- Resume writing and career guidance consultation funded for one young legatee.
- Wellbeing grant, funded by Wall to Wall continued to be a popular grant for young legatees.



## **Members overview**

- Six Cadet-sign up sessions held at the Police Academy, with 121 cadets joining as financial members. This included 52 cadets donating \$5 or more per fortnight.
- Graduation Stalls were cancelled due to Covid restrictions.
- Continued to communicate to members via emails, social media and printed information such as Newsletters to all PSA's.
- Member Survey conducted, with 330 completed surveys received.
- Numerous enquiries received from members regarding member health grant. Continued to liaise with these members to check on their welfare and to assist them in the grant application process.
- Member of Heysen Trek Sub-committee and planned and managed this opportunity for members. Due to cancellation of Kokoda Trek opportunity a Heysen Trek opportunity was developed. The Heysen Trek consisted of a group of nine serving members accompanying one young legatee for a 6-day trek along the Heysen trail in the Ikara Flinders National Ranges, 14 – 19 June 2021. Members fundraised 50% of the cost of the trek and the remaining cost was funded by Police Legacy as a personal development, team building and mentoring opportunity.
- Assisted with fundraising and organisation of fundraising Quiz Night on 26 March 2021 and planning for October 2021 Quiz Night.
- Provided letter to PASA for distribution to their retired database (1 443 members) encouraging retired members to donate.
- Letter / email sent to all retired members in our database who are not financial, encouraging them to become so and offering chance to win \$50 visa card for providing contact details. Results of the competition was that 24 retired members provided their email address and of these we received 19 new financial members.
- Planning for fundraising activities such as Quiz Night and Triple 0 Ball and encouraged members to support these events.
- Continued liaison with PASA and Police Super regarding retired members.
- Continued liaison with SAPOL EAS regarding support to members.
- Planned, coordinated and assisted with video production at various locations featuring legatees, young legatees and members. Edited final version of video which promotes SAPL.

## **Financial assistance**

Refer to financial statement.

## **Social media**

Closed SA Police Legacy community Facebook group grew to 74 members.



**Bernadette Sahb:**

The past year has again been challenging with Covid impacting our ability to provide social support in the form of events to our young legatees. However, we have been able to provide a number of events and it has been a pleasure to watch the bond grow between our families, with the children strengthening their relationships with each other, based on their shared experiences of loss and grief. Our small young legatee community has kindly and generously welcomed the new families that have joined us in the past year, which has seen the addition of four new SA families, one new NT family and one new AFP family. In relation to our members, we have had consistently good results in the sign-up rates of new cadets and have seen an increase in the number of retired members becoming financial members. We have also seen more serving members increasing the amount of their donations. Informed by the recent member survey, my focus for the next year includes continuing to expand our profile amongst members in order to provide support and assistance to our members when they need it most and to continue to provide support and services that meet the needs of our young legatees and their families.

**Terella Rosen:**

Over the past year my interactions with police legatees have continued to highlight the value of the support we provide. It is important to me to engage with legatees in the way they find most meaningful and by listening and gathering information through interactions and the survey, this personal approach continues to grow and improve my work. We were fortunate to hold several events despite the challenges of Covid restrictions and attendance has been strong, most notably at our midyear lunch. It was disappointing to pause face to face visit for a period, but the health and wellbeing of legatees is always at the forefront of our minds. The areas I aim to focus on over the next year are new initiatives based on feedback from the survey, contributing to new and innovative ideas to grow the association, and continuing to strengthen my relationships with legatees as I head into my fourth year as their liaison officer.



## APPENDIX E

### 2022 Director Election Results

By Karen Cucchiarelli

As the Returning Officer I advise the following:

The director elections were held by ballot as seven nominees were received for four positions. This ballot was held in accordance to rule 16.7 SA Police Legacy Constitution 2021.

The results were collected via surveymonkey and required each member to identify themselves when placing a vote. All member votes were further validated via the SA Police Legacy member database, liaison with SA Police, SA Police Super and the Retired Police Officer Association (RPOA).

447 responses were received, no member votes were identified as invalid.

The counting process was overseen by Event & Administration Assistant, Nadine Waring.

I advise the results in order of votes (highest to lowest):

| ANSWER CHOICES  | RESPONSES  |
|---|------------|
| Superintendent Matt Nairn (Officer in Charge Eastern District)            | 74.21% 328 |
| Sergeant Jodi-Lee Black (Elizabeth PS)                                    | 73.08% 323 |
| Glenn Thomson (retired Police Officer)                                    | 66.06% 292 |
| Mark Weaver (retired Police Officer)                                      | 59.05% 261 |
| Brevet Sergeant Briony Schadegg (Crime Scene Investigator, South Section) | 47.06% 208 |
| Inspector Stephen Denton (COVID-19 Coordination Group)                    | 46.83% 207 |
| Senior Sergeant Rosemary Simper (Governance and Capability Service)       | 33.71% 149 |
| Total Respondents: 442  |            |

Therefore, I announce that Matt Nairn, Jodi-Lee Black, Glenn Thomson and Mark Weaver have been successfully elected on to the board of SA Police Legacy for a 2-year term.

I thank everyone for their nominations and encourage them all to re-apply next year.